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| --- | --- |
| [Insert Facility Name Here] |  |
| [Insert Other Information Here ] |  |
|  |  |
|  |  |
| Sterile Processing Area  Cleaning Checklist—Before Work Begins for the Day | Completed |
| 1. Remove unnecessary equipment/supplies |  |
| 1. Damp dust from top to bottom: |  |
| * 1. Sterilizers |  |
| * 1. All reachable flat surfaces |  |
| * + 1. Furniture |  |
| * + 1. Work tables |  |
| * + 1. Shelving |  |
| * + 1. Countertops |  |
| * + 1. Sinks |  |

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| Sterile Processing Area  Cleaning Checklist—Terminal Cleaning | Completed |
| 1. All floors-wet vacuum or a single-use mop |  |
| 1. Work tables |  |
| 1. Countertops |  |
| 1. Sinks |  |
| 1. Pass-through window |  |
| 1. Computer accessories |  |
| 1. Light switches |  |
| 1. Door handles and push plates |  |
| 1. Telephones and mobile communication devices |  |
| 1. Computer accessories |  |
| 1. Chairs and stools |  |
| 1. Trash and linen receptacles |  |