|  |  |  |
| --- | --- | --- |
| [Insert Facility Name Here] |  | |
| [Insert Other Information Here ] |  |  |
|  |  |  |
|  |  |  |
| Sterile Processing – Packaging Area  Cleaning Checklist: Before work begins for the day | **Completed** | **Not Applicable** |
| 1. Remove unnecessary equipment/supplies |  |  |
| 1. Damp dust from top to bottom: |  |  |
| * Sterilizers |  |  |
| * Sterilizer loading carts |  |  |
| * All reachable flat surfaces |  |  |
| * + - Furniture |  |  |
| * + - Work tables |  |  |
| * + - Shelving |  |  |
| * + - Countertops |  |  |
| * Magnifying assistive devices |  |  |

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| Sterile Processing – All Areas  Cleaning Checklist: Terminal cleaning | Completed | Not Applicable |
| 1. All floors – wet vacuum or a single-use mop |  |  |
| 1. Work tables |  |  |
| 1. Countertops |  |  |
| 1. Sinks |  |  |
| 1. Pass-through window |  |  |
| 1. Sterilizer control panels and handles |  |  |
| 1. Automated washer control panels and handles |  |  |
| 1. Ultrasonic washer control panels and handles |  |  |
| 1. Computer accessories |  |  |
| 1. Light switches |  |  |
| 1. Door handles and push plates |  |  |
| 1. Telephones and mobile communication devices |  |  |
| 1. Computer accessories |  |  |
| 1. Chairs and stools |  |  |
| 1. Trash and linen receptacles |  |  |
| 1. Removes trash from receptacles |  |  |