|  |  |
| --- | --- |
| [Insert Facility Name Here] |  |
| [Insert Other Information Here ] |  |  |
|  |  |  |
|  |  |  |
| Sterile Processing – Packaging AreaCleaning Checklist: Before work begins for the day | **Completed** | **Not Applicable** |
| 1. Remove unnecessary equipment/supplies
 |  |  |
| 1. Damp dust from top to bottom:
 |  |  |
| * Sterilizers
 |  |  |
| * Sterilizer loading carts
 |  |  |
| * All reachable flat surfaces
 |  |  |
| * + - Furniture
 |  |  |
| * + - Work tables
 |  |  |
| * + - Shelving
 |  |  |
| * + - Countertops
 |  |  |
| * Magnifying assistive devices
 |  |  |

|  |  |  |
| --- | --- | --- |
| Sterile Processing – All AreasCleaning Checklist: Terminal cleaning | Completed | Not Applicable |
| 1. All floors – wet vacuum or a single-use mop
 |  |  |
| 1. Work tables
 |  |  |
| 1. Countertops
 |  |  |
| 1. Sinks
 |  |  |
| 1. Pass-through window
 |  |  |
| 1. Sterilizer control panels and handles
 |  |  |
| 1. Automated washer control panels and handles
 |  |  |
| 1. Ultrasonic washer control panels and handles
 |  |  |
| 1. Computer accessories
 |  |  |
| 1. Light switches
 |  |  |
| 1. Door handles and push plates
 |  |  |
| 1. Telephones and mobile communication devices
 |  |  |
| 1. Computer accessories
 |  |  |
| 1. Chairs and stools
 |  |  |
| 1. Trash and linen receptacles
 |  |  |
| 1. Removes trash from receptacles
 |  |  |