



2170 South Parker Rd., Suite 300 • Denver, CO 80231-5711 • (800) 755-2676

Dear Perioperative Professional,

Thank you for your interest in AORN's Periop 101: A Core Curriculum™. Our Periop 101 education program has been used by over 700 hospitals to develop new perioperative nurses since 1999.

Education is crucial to developing an effective and efficient perioperative team. We understand how much time and effort it takes to develop and maintain a comprehensive education program, arrange for classroom time, space, speakers, and material. We also recognize a growing trend towards electronic education and the importance of maintaining education records.

In response to these challenges and trends, we have invested in a learning management system (LMS) through GeoLearning. The AORN Perioperative Nursing Course 101 was converted to an online format, renamed Periop 101: A Core Curriculum™, and has been operational since September 2007. The online format will liberate your educators from the challenges associated with a traditional classroom style. Having the didactic portion of education online, your educators will be able to concentrate on facilitating clinical preceptorships, rather than preparing for lectures. In addition, our robust LMS provides your team the reporting mechanism required to maintain education records, including student transcripts.

Please review the enclosed information. If you have questions or to purchase Periop 101: A Core Curriculum™, contact us at periop101@aorn.org.

Sincerely,





2170 South Parker Rd., Suite 300 • Denver, CO 80231-5711 • (800) 755-2676

Periop 101: A Core Curriculum™ Product Description

Periop 101: A Core Curriculum™ is an online education course for new perioperative nurses. The curriculum consists of 25 online, internet-based learning modules, so students may access their online learning modules from anywhere and at any time. The learning modules deliver didactic material and include the following:

- Goals, learning objectives, and outline
- Glossary
- Required reading assignments - includes applicable information from AORN's *Perioperative Standards and Recommended Practices* and *Alexander's Care of the Patient in Surgery*
- Recommended video viewing assignments
- Brief streaming video clips from the AORN Perioperative Nursing Video Library
- Interactive learning reinforcement exercises
- Posttest at the conclusion of each module
- Comprehensive, randomized online final exam
- Preceptor guidelines, which include suggested clinical activities
- Nursing contact hours (for RN students only)

Periop 101 is designed to be used in conjunction with a complete education program, including a clinical preceptorship.

Inpatient and outpatient surgical facilities may purchase the rights to use AORN's Periop 101 program for a term of either one (1) or two (2) years, depending on the number of students they plan to have. This gives designated individuals at the facility access to the AORN Learning Center (ALC) through the GeoLearning management system. Two free administrator course registrations (worth 3.0 contact hours) and four free preceptor module registrations (worth 2.7 contact hours) per site are included in the fee. RN students who pass the Periop 101 final exam will receive an offer for a complimentary one-year, member-at-large AORN membership. In addition, your facility will be listed for free in AORN's online Perioperative Nursing Course Directory, an excellent recruitment resource.

Course Administrator

Formerly known as Periop 101 "facilitators," course Administrators will have supervisor-level access to the ALC after they have completed the online Administrator Course. They also will have access to the 25 student modules for their one- or two-year term. Some of the information provided for administrators includes learning styles, selecting students and preceptors, learning plans, preceptor guidelines, coordinating the preceptorship, and managing the learning management system, including student assignments, transcripts, and generating reports.

Students

Student seats are purchased by the facility for use within either a one-year or two-year term. Students will have access to the 25 learning modules and their own transcripts for 6 months and can print their own completion certificates online after they pass the final exam.



2170 South Parker Rd., Suite 300 • Denver, CO 80231-5711 • (800) 755-2676

Periop 101: A Core Curriculum™ Learning Modules

The Periop 101 course is internet-based, making it easy for students to access the didactic portion of their education online anywhere and at any time. To view a demonstration of the Periop 101 modules and the learning management system, visit AORN's web site at <http://www.aorn.org/Education/Periop101/Periop101ACoreCurriculumResourceCentral/> and/or click on [Periop 101 Demo](#).

Successful completion of the following learning modules will deliver 40 nursing contact hours*. Periop 101: A Core Curriculum™ learning modules include:

- Anesthesia
- Aseptic Technique
- Documentation
- Electrosurgery
- Endoscopic Surgery
- Environmental Sanitation and Terminal Cleaning
- Hemostasis, Sponges, and Drains
- Introduction to Perioperative Nursing
- Laser Safety
- Latex Allergy
- Medications and Solutions
- Patient and Family Education
- PeriAnesthesia Nursing
- Perioperative Assessment
- Positioning the Patient
- Professionalism
- Safety in the Surgical Suite
- Scrubbing, Gowning and Gloving
- Skin Prep
- Specimens
- Sterilization and Disinfection
- Surgical Draping
- Surgical Instruments
- The Surgical Environment
- Wound Closure and Healing

*Nursing contact hours are based on a 60-minute contact hour.

AORN is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.

AORN is provider-approved by the California Board of Registered Nursing, Provider Number CEP 13019.



2170 South Parker Rd., Suite 300 • Denver, CO 80231-5711 • (800) 755-2676

Periop 101: A Core Curriculum™ Textbooks and Videos

Periop 101: A Core Curriculum™ is an online course which provides selected printable student handouts. There also are two required textbooks and 30+ recommended videos from AORN's Perioperative Nursing Video Library.

The following textbooks contain the required reading for each Periop 101 student:

1. Rothrock, Jane C. *Alexander's Care of the Patient in Surgery*, latest edition
2. AORN *Perioperative Standards and Recommended Practices*, latest edition

These two books may be purchased with discount pricing in a set called the Perioperative Textbook Package. For more information, visit <http://www.aornbookstore.org/> and type in Perioperative Textbook Package in the Enter Keywords box.

AORN also recommends the following as learning supplements.

1. Recommended Videos. AORN recommends 30+ video titles to supplement the Periop 101: A Core Curriculum™. Videos may be purchased in CD-ROM and DVD individually or in collections, or via an online video subscription, and can be used as education for all staff. Those who have purchased Periop 101 agreements are eligible for significant discounts on videos through Cine-Med®. For pricing and more information, visit AORN's partner, Cine-Med® at www.cine-med.com.
2. Recommended Book. *AORN: PNDS - Perioperative Nursing Data Set, 2nd Edition, Revised*. The Perioperative Nursing Data Set (PNDS) is a standardized nursing vocabulary that addresses the perioperative patient experience from pre-admission until discharge. Visit <http://www.aorn.org/PracticeResources/PNDS/> and click on PNDS to learn more about this valuable resource.
3. Recommended Book. *Mosby's 2009 Nursing Drug Reference*. With an A-Z organization, Mosby's 2009 Nursing Drug Reference allows you to easily find each drug. This resource provides the most complete drug information for each drug, including uses, side effects, and interactions. Key nursing considerations are identified to help you assess, administer, evaluate, and teach your patients. Instructions for giving drugs by various routes (e.g., PO, IM, IV) are also included. For more information, visit <http://www.aornbookstore.org/> and type in Mosby in the Enter Keywords box.



2170 South Parker Rd., Suite 300 • Denver, CO 80231-5711 • (800) 755-2676

Periop 101: A Core Curriculum™ The Value

AORN developed the Periop 101: A Core Curriculum™ education course in response to a growing demand for a standardized education program on an electronic platform. Periop 101 will deliver value in many ways to your surgical facility.

Staff Satisfaction

One of the primary reasons for staff dissatisfaction is lack of training and continuing education. Besides having a negative impact on their self-confidence, it creates conflicts with their peers. Providing an organized and comprehensive education program for new perioperative nurses improves their self-confidence and acceptance amongst their peers.

“You will love the online course, the graphics are great, and the students interact with the course the whole time they are taking the modules... You will be happy with the program!”
- Nancy Duncan, RN, BPS, CNOR, CCI Champion

Staff Retention

Hospitals have experienced as much as 25% reduction in turnover by implementing evidence-based education. It stands to reason that nurses who have self-confidence and the respect of their peers are less likely to resign. AORN's Periop 101: A Core Curriculum™ is evidence-based education, written by experts, peer-reviewed, and always current with the AORN *Standards, Recommended Practices, and Guidelines*.

*“The Periop 101 online program is going very well. I like the format.
My new students are doing great!”*
- Sandra Buckley, RN, BSN, CNOR, OR Clinical Educator

Improved Clinical Indicators

By improving staff retention through education, clinical indicators will improve. Quint Studer summarizes the impact of staff retention in the following statement:

“Once an organization enjoys high employee retention, clinical indicators begin to improve. They are well-trained; invested in the success of the organization; and working effectively as a team”
-Quint Studer, *Hardwiring Excellence*, page 53,
Copyright 2003 by Studer Group, LLC



2170 South Parker Rd., Suite 300 • Denver, CO 80231-5711 • (800) 755-2676

AORN's Periop 101: A Core Curriculum™ delivers important value to your surgical facility. The cost to adopt an evidence-based education program of this magnitude is small, considering the outcomes.

AORN can provide a cost benefit analysis for your facility upon request. Email periop101@aorn.org to ask for this.



2170 South Parker Rd., Suite 300 • Denver, CO 80231-5711 • (800) 755-2676

Periop 101: A Core Curriculum™

Purchase Options

Single Site Rights

You may purchase the rights to use Periop 101 for a single surgical facility, whether inpatient or ambulatory, through use of the Order Form/Terms and Conditions. This will allow your facility to utilize the AORN Learning Center (ALC) and access Periop 101: A Core Curriculum™ for your designated students. This includes two free online Administrator Course registrations for your designated Periop 101 administrators, who will have access to the Administrator Course, the 25 modules of student course content, and administrative functions for the one or two years of your agreement. The course administrator will be the AORN point of contact. Also included are four free online Preceptor Module registrations.

Enterprise Rights

If your facility is part of an enterprise or health care system, you may purchase the rights to use Periop 101 for more than one surgical site in a single transaction and at discounted pricing using the Order Form/Terms and Conditions. This will allow students at each designated site to utilize the ALC and access Periop 101: A Core Curriculum™. This option includes two free online Administrator Course registrations for your designated Periop 101 administrators per designated site(s), who have access to the Administrator Course, student course content, and administrative functions for the one or two years of the agreement. Each course administrator will be the AORN point of contact for their designated site(s). You must submit a list of designated sites with at least one course administrator assigned to each site or to a group of sites, along with your completed purchase paperwork. Also included are four free online Preceptor Module registrations. The prices listed on the Order Form/Terms and Conditions are list prices. Please contact AORN to discuss other options for enterprise pricing.

Terms and Conditions

Completion of the Periop 101 Order Form/Terms and Conditions gives a facility's designated individuals access to the ALC and Periop 101: A Core Curriculum™ for a term of either one (1) or two (2) years. Upon expiration, the facility must purchase rights again to continue access to the Periop 101: A Core Curriculum™. Access to the Periop 101 course will be invalid if a facility chooses not to purchase rights again.

Students

Student registrations give learners access to Periop 101 learning modules in the ALC and are nonrefundable and nontransferable. If the facility's rights expire, unused student registrations/ seats also expire. Active students have six (6) months to complete the required modules and final exam from the day they register online for the course. After six months, students no longer have access to the course.

FREQUENTLY ASKED QUESTIONS ABOUT AORN'S PERIOP 101

1. When is the new Periop 101 available as an online course?

The Periop 101: A Core Curriculum™ online course has been available online since September of 2007. All license agreements ended for the CD-ROM/paper-based Perioperative Nursing Course 101 as of August 1, 2008.

2. After submitting a Periop 101 Order Form/Terms and Conditions to AORN, what happens next?

Upon receipt of all the pages of your completed Order Form/Terms and Conditions, if you have not already paid, we will invoice you for your fees, using the purchase order number you have provided. Please note that the Order Form/Terms and Conditions must be signed as part of the order completion process.

3. What happens after we have completed the order process?

Upon receipt of ***BOTH*** your actual payment (check or credit card) and the signed Order Form/Terms and Conditions, AORN will email the first administrator at the email address provided on page 1 of the order form with the information needed to start the Periop 101 Administrator Course. After the Administrator Course is completed, an automated email is sent to the course administrator(s) containing the information they need to provide to the students to start the Periop 101 course. No student can start the Periop 101 course until the course administrator has passed the Periop 101 Administrator Course posttest.

4. What is included in the Periop 101 online course fee for our facility?

The following benefits are included with Periop 101:

- Access to the online AORN Learning Center (ALC)
- Access to AORN's Periop 101: A Core Curriculum™ online course for a term of either one (1) or two (2) years for the administrator and 6 months for students. Many printable handouts are included in the course modules for students.
- Free, automatic updating of course materials by AORN staff
- Complimentary online Administrator Course (worth 3.0 contact hours) for up to two (2) course administrators per site to coordinate learning and management of the ALC and the Periop 101 online course.
- 40 nursing contact hours (based on 60-minute hours) for each RN student who passes the final examination at 80% or greater
- **BONUS!** "Preparing the Preceptor" module is included at no additional charge for the first four (4) preceptors per site and includes 2.7 nursing contact hours. The preceptor module posttest and evaluation must be completed for grading and awarding of contact hours.
- **BONUS!** Offer for one year of free AORN member-at-large membership for the RNs students in each class who pass the final exam. This offer is sent to administrators for distribution to their students in the month following the students' finish date (initial date on the certificate). If they are already AORN members, they can extend their membership (member-at-large status) free for one year.
- **BONUS!** Complimentary listing in AORN's Online Perioperative Nursing Program Directory as having the rights to teach the Periop 101 online course - a great recruitment resource!
- **BONUS!** Discount code good for the term of your agreement on the purchase of recommended videos for the course from AORN's partner, Cine-med. Videos are available in CD-ROM and

DVD formats. An online video subscription option is also available and may be preferred by enterprise or multiple sites.

5. Are there any other fees related to using the course?

Yes. Additional fees may include the following:

- \$350 for additional course administrator registrations beyond the first two free ones. This fee includes the online Administrator Course and access to the ALC and Periop 101: A Core Curriculum™ for your one- or two-year term.
- \$89 for additional Preceptor Module registrations after your four free seats have been used. This fee gives the preceptor access to the Preceptor Module for 90 days.
- Additional student seats may be purchased throughout the term of your agreement with fees based on the number of seats purchased at one time.

6. Are there any other materials we need to purchase to implement the course?

Yes. There are both required and recommended books and video titles.

a. Required Textbooks

The Perioperative Textbook Package (includes one copy of each: *AORN Perioperative Standards and Recommended Practices* and *Alexander's Care of the Patient in Surgery*) at a discounted package price. For current pricing, visit www.aornbookstore.org, search by ISBN, and type MAN-009F in the Enter Keywords box for the 2-book package.

b. Recommended Videos

AORN also recommends 30+ video titles (available in CD-ROM and DVD formats, or as an online video library subscription) from AORN's partner, [Cine-Med](http://www.cine-med.com). These videos can be used to supplement learning and provide education for other perioperative staff members. For video content summaries and pricing, visit Cine-Med at <http://www.cine-med.com/index.php?nav=nursing>. The Recommended Video List can be printed from <http://www.aorn.org/Education/Periop101/Periop101ACoreCurriculumResourceCentral/>. Facilities that have purchased Periop 101 teaching rights are eligible for a discount on the purchase of the video titles in CD-ROM and DVD formats for the one- or two-year term of your agreement. *Make sure you get the discount code from the AORN Periop 101 Program Manager before you order your videos.*

- The first video title is purchased at the full nondiscounted price.
- If you buy 6-10 video titles, you get a 25% discount on the videos after the first one.
- If you buy 11 or more video titles, you get a 50% discount on the videos after the first one.
- If all 30+ recommended video titles for the course were purchased at the AORN member rate with the 50% discount, it would cost about \$1,867.50 + \$37.50 shipping/handling UPS Ground Service for a total of around \$1905.00. *For an exact price quote to make payment, please contact Cine-Med at 1-800-633-0004.*
- You also can purchase the online video library subscription for the videos. It is \$450 for an *individual* annual subscription (1 login for access) for AORN members and \$600 for nonmembers. For an *institutional* annual subscription (50 logins for access), it is \$1,200 for AORN members and \$1,800 for a nonmember. Additional logins may be purchased from Cine-Med as needed. These are introductory prices, so there are no further discounts for the online subscriptions. Information about the online video library subscriptions is available online at <http://www.cine-med.net/library/?aorn>. You also may want to view 1- to 2-minute demos of the videos from this page. To subscribe or ask questions, call Cine-Med at 1-800-633-0004.

c. Recommended Books

- AORN: PNDS - Perioperative Nursing Data Set, 2nd Edition, Revised. Visit <http://www.aorn.org/PracticeResources/PNDS/> and click on PNDS to learn more about this valuable resource.
- Mosby's 2009 Nursing Drug Reference. For more information, visit <http://www.aornbookstore.org/> and type in Mosby in the Enter Keywords box.

7. How long does it typically take for a student to complete the course?

Student registrations are valid for six (6) months, starting on the date the student registers and logs in online for the course. Completion times may vary due to class size, student experience, student availability, and resources. Administrators will need to meet regularly with the students to accomplish additional important tasks, such as answer students' questions from the textbook reading assignments and online learning modules, review the posttests, introduce facility-specific policies, complete some of the suggested group exercises together (including demos and skills labs), view the recommended videos, share war stories, bring in guest speakers, and make sure module concepts are completely understood. Of course, the student's clinical practicum/preceptorship will still need to be supervised by a preceptor.

Students do not have to have completed their entire clinical time in the OR before taking the final exam. However, they should have completed a large portion of their clinical hands-on time in the OR before taking the exam so that they are able to answer the questions requiring skills in patient assessment, decision-making, and analytical, critical thinking. Please refer to the AORN Position Statement on Orientation of the Registered Professional Nurse to the Perioperative Setting found on AORN's web site at http://www.aorn.org/PracticeResources/AORNPositionStatements/Position_OrientationOfTheRegisteredProfessionalNurse/

8. What if our course administrator leaves? Are administrator seats transferable?

Administrator seats are *not* transferable. If the course administrator leaves, your facility must identify a replacement and use one of the complimentary administrator registrations (if you have not already used both seats) or purchase another administrator seat. In addition, the new course administrator must complete the mandatory online Administrator Course.

9. Are student or preceptor registrations transferable?

No, student nor preceptor registrations/seats are *not* transferable once the person has registered online for the course.

10. My hospital is part of a large hospital system. We would like to implement Periop 101 system-wide. Are the Periop 101 list prices negotiable?

AORN understands how expensive it can be to implement an education program system-wide. If your hospital system is interested in implementing Periop 101 system-wide, please contact us at periop101@aorn.org. We will work with your hospital system to understand your needs and develop a proposal.

If you have any other questions about the online course, please email AORN at periop101@aorn.org.