

AORN Board Visit Application



Members of the AORN Board of Directors are available to provide a Board update or presentation at one of your chapter or state council meetings. (A limited number of these visits are available. Priority will be given to chapters or state councils who are struggling or newly formed).

AORN National Headquarters will pay for lodging, meals, and travel to and from the Chapter/State Council meeting. The Chapter/State Council will be financially obligated for obtaining the Contact Hours (if applicable – also may be negotiated with the assigned Board member).

Please complete the following information by May 31 to be considered for a Board visit. The Board Visits Task Force will review the applications and make final decisions of approved visits by August 1. Board visit requests received after May 31 will be based on availability and on a first come, first serve basis. However, if your Chapter had a visit in previous year, other applicants will be considered prior to your Chapter.

If you are interested in being considered for a Board Visit, please complete the following:

Chapter & Number or State Council Name: _____

Contact Person: _____

Contact Person's Home Phone: _____ Cell: _____

Contact Person's Email: _____

Program Dates: _____

(Board visits will not be scheduled in March or April due to preparation for the AORN Global Surgical Conference & Expo)

Program Location: _____

Nearest Airport: _____

Board Speaker Preferred: _____

(Due to schedule conflicts, the requested Board member may not be available and another will be provided)

Potential Program Title(s)/Topic(s):

1) _____

2) _____

3) _____

Rationale for a Board visit: Please use a separate sheet of paper if necessary.

We, _____ (Chapter/State Council Name and Number) have read and understand our chapters/state council's commitment and responsibilities.

Signature and Title

Date

Send completed application to the Board Visits Task Force by May 31 in c/o lwyant@aorn.org