

AGREEMENT CONDITIONS

ROLES(S)	DEFINITION & RESPONSIBILITIES	TERM ACTIVATION & EXPIRATION
<p>FACILITY</p>	<ul style="list-style-type: none"> The master facility is responsible for executing the Periop 101 signed agreement - the only site for a single-site agreement, or the lead facility for a multi-site agreement. Health care systems with multiple individual facilities are eligible to enter into a multi-site agreement if they order at least 11 student seats at one time. The various designated sites in a multi-site agreement are called sub-facilities. 	<ul style="list-style-type: none"> The 24-month Agreement Activation Date is the date AORN emails the administrator(s) the registration instructions. Upon expiration of the agreement, the facility must purchase another agreement to continue access. Access to the course will be denied if a facility chooses not to purchase another agreement. All unused seats purchased during this 24-month term will expire 24 months from the Agreement Activation Date - not from the date of seat purchase.
<p>ADMINISTRATOR AORN provides 2 (two) complimentary administrator seats per Periop 101 agreement ONLY for new or renewal agreement transactions.</p>	<ul style="list-style-type: none"> An experienced OR nurse and primary facility contact who guides students through the course and serves as their main point of contact. Administrator(s) must complete the Administrator Implementation Guide course before students and preceptors are granted access to their programs. A minimum of one administrator is required per Periop 101 agreement and per sub-facility for multi-site agreements. AORN does not provide a clinical preceptorship or practicum in connection with Periop 101. It is the responsibility of the administrator(s) to provide a preceptor and to determine the competency of students. 	<ul style="list-style-type: none"> The administrator will have access to the Administrator Implementation Guide course and all student modules for the 24-month term of the agreement, starting on the Agreement Activation Date. Administrators who start after the Agreement Activation Date or who are added during the term will have access only for the remainder of that term, regardless of what their individual expiration date indicates.
<p>PRECEPTOR AORN provides complimentary preceptor seats per Periop 101 agreement based on the number of student seats ordered (see order form), ONLY for new or renewal agreement transactions.</p>	<ul style="list-style-type: none"> Assigned preceptors are responsible for assisting and guiding students through the clinical portion of the course. Preceptors will have access only to the optional Preceptor Certificate Program as determined by their administrator. Preceptors will receive access to the preceptor Guidelines (provided by the administrator), which include clinical objectives and competency assessment statements for the modules. 	<ul style="list-style-type: none"> Preceptors have 3 (three) months to successfully complete the Preceptor Certificate Program from the date they register online.
<p>STUDENTS</p>	<ul style="list-style-type: none"> Assigned students are responsible for completing the course as part of the facility agreement. Students cannot participate in Periop 101 without a Periop 101 Administrator. 	<ul style="list-style-type: none"> Students have 6 (six) months to successfully complete the Periop101 student course (including the final exam) from the date they access their first Periop 101 module online.

Security: All administrators, preceptors, and students will have unique usernames and passwords.

Contact Hour Eligibility: Registered nurses are eligible for nursing contact hours for the course enrolled and following successful completion. Administrators are eligible for nursing contact hours for the successful completion of the Administrator Implementation Guide and Preceptor Certificate Program only. Administrators are not eligible for contact hours for the student course.

AORN is accredited as a provider of continuing nursing education by the American Nursing Credentialing Center's Commission on Accreditation. AORN is provider-approved by the California Board of Registered Nursing, Provider Number CEP 13019.