

## Guidelines for use of AORN's Membership Database

Purpose: AORN supports the conduct of nursing research. AORN does allow access to the membership database, with AORN Research Priorities given precedence. Research proposals may include identifying potential subjects for research studies, evidence-based practice projects or other scholarly endeavors. Approval is granted provided the following criteria are met:

Criteria for requests:

1. Cover letter
2. Contact information of requestor
3. Summary of study (abstract)
4. Discuss the significance of study to perioperative nurses and or perioperative nursing practice and how the study will generate new knowledge for nursing education, nursing practice, and research and or health/public policy.
5. Narrative literature review with references
6. Methods
  - a. Appropriate to generate valid and reliable, unbiased results
  - b. Justification for the sample size (e.g. power analysis)
  - c. Research design
  - d. Data collection methods
  - e. Copy of all instruments
  - f. Copy of all written communication inviting potential subjects
7. Data management methods
8. Data analysis
9. Limitations
10. Dissemination plan
11. Ethical considerations
  - a. Is the content appropriate for perioperative nurses?
  - b. Consider if members would be offended by the content of the survey
  - c. Documentation of IRB approval or exemption to protect human subjects
    - i. The IRB must be from a university or facility. If the applicant does not have access to an IRB in his/her facility, an IRB service (e.g. Western IRB) may be used.
    - ii. AORN does not require a national IRB for survey studies in which members are subjects.
12. Copy of requestor's CV

13. Faculty contact information and letter of support (if applicant is a student). Letter must state that the faculty member has reviewed the final application and believes that the methodology is sound.

14. Letter of support from facility if applicable

#### Additional Information:

Submit all requests, questions, or concerns to Dr. Lisa Spruce, Director of Evidence Based Perioperative Practice at AORN: [lspruce@aorn.org](mailto:lspruce@aorn.org)

Requests will not be considered until all documents have been submitted. Decisions or requests for more information will be communicated to the requestor by Dr. Spruce within 4-6 weeks of contact. We invite you to consider submitting to the AORN Journal by requesting assistance or reviewing the publication criteria.

If you are interested in submitting to the AORN Journal a research article based on this survey research, please reach out to the AORN Journal at [aornjournal@aorn.org](mailto:aornjournal@aorn.org) prior to finalizing your survey, so that we can ensure that the methodology used for your survey research is consistent with the author guidelines criteria required for publication. The author guidelines for Journal research articles is also attached. The AORN Journal Editor in Chief, associate editors and staff editors are looking forward to working with you on your research and article plans.